

ENTRY FORM

Date:

Entry Form Number: E

Depositor's Name:

Address:

Post Code:

Telephone:

Owner's Name: (if different)

Address:

Post Code:

Telephone:

Copyright Holder: (if different)

Address:

Post Code:

Telephone:

Name of Item(s)

Description and History

Please continue on another form if required

Terms of Deposit: OFFER OF GIFT LOAN ENQUIRY OFFER FOR PURCHASE price £_____

OTHER (specify): _____

Return Date (if a loan or an enquiry): _____

Depositor: I have checked the details on this form and agree that they are correct. I also accept the conditions overleaf.

Signed:

Date:

Museum Recipient: I accept the above items on behalf of the Museum.

Signed:

Date:

Item(s) Retained: Yes No In Part Accession Number(s): _____

Letter of acceptance sent by: _____

Date:

Item(s) Deposited: I acknowledge that the above group has been given to the museum and I transfer ownership.

Signed:

Date:

Item(s) Returned: I acknowledge that the above group has been returned to me in a satisfactory condition.

Signed:

Date:

Museum Copy