

# ENTRY FORM

Date:

Entry Form Number: E

**Depositor's Name:**

Address:

Post Code:

Telephone:

**Owner's Name:** (if different)

Address:

Post Code:

Telephone:

**Copyright Holder:** (if different)

Address:

Post Code:

Telephone:

**Name of Item(s)**

Description and History

*Please continue on another form if required*

**Terms of Deposit:** OFFER OF GIFT  LOAN  ENQUIRY  OFFER FOR PURCHASE price £\_\_\_\_\_

OTHER (specify): \_\_\_\_\_

Return Date (if a loan or an enquiry): \_\_\_\_\_

**Depositor:** I have checked the details on this form and agree that they are correct. I also accept the conditions overleaf.

Signed:

Date:

**Museum Recipient:** I accept the above items on behalf of the Museum.

Signed:

Date:

**Item(s) Retained:** Yes  No  In Part  Accession Number(s): \_\_\_\_\_

Letter of acceptance sent by: \_\_\_\_\_

Date:

**Item(s) Deposited:** I acknowledge that the above group has been given to the museum and I transfer ownership.

Signed:

Date:

**Item(s) Returned:** I acknowledge that the above group has been returned to me in a satisfactory condition.

Signed:

Date:

**Museum Copy**